



Tom Rasmussen Seattle City Councilmember

December 8, 2004

[Name]
[Organization]
[Address]
[City], WA [Zip]

Dear _____,

As part of the City Council and Human Services Department's review of options to expand homeless services in downtown Seattle, we are sending out the attached questionnaire to obtain information about possible proposals for new or expanded day center, hygiene and homeless services. **This is not a Request for Proposal or Request for Qualifications.**

In November, the City Council adopted the 2005 budget with a statement of legislative intent (attached) directing City staff to explore alternatives to developing a new homeless services facility in the Chinatown/International District and Pioneer Square area at 4th and Yesler. While preliminary planning and design continue for a hygiene and homeless services center at that site, staff will review possible alternatives and deliver a final report to the Council's Housing, Human Services and Health Committee by January 31, 2005. Responses to the attached questionnaire will help inform this process.

As adopted by the City Council last month, \$3.2 million in funding is available for the expansion of homeless services in downtown Seattle. These funds may be used for both capital and operating costs. This \$3.2 million represents the current budgeted capital costs for the hygiene/day center facility at 4th and Yesler. The annual operating cost for this facility has not been budgeted but is estimated to be \$1 million. Service delivery is expected to begin in the first quarter of 2007. As stated in the Council statement of legislative intent, feasible alternatives must be at least equivalent or better in terms of costs and timing for the delivery of services as compared to the proposed 4th and Yesler facility.

Questionnaire responses must be received by 5pm on December 29, 2004, addressed to Traci Ratzliff at:

Legislative Department
600 4th Avenue, Floor 2
PO Box 34025
Seattle, Washington 98124-4025

Questionnaires may also be delivered in person to the 2nd Floor of City Hall, 600 4th Avenue (enter on 5th Avenue between Cherry and James). **In addition, please email responses to traci.ratzliff@seattle.gov.**

Attached you will find the Council's Statement of Legislative Intent, a diagram detailing the preliminary design of the 4th and Yesler facility and the proposed operating budget. This is for informational purposes only.

Thank you for your work and commitment to improving the lives of homeless people in our city. We will be contacting you by phone in the next few days to address any questions you may have in regards to this process. You may also contact Traci Ratzliff from the Council's Central Staff at (206) 684-8153 if you would like more information.

Sincerely,

Tom Rasmussen
Seattle City Councilmember